

~~CONFIDENTIAL~~  
1 September 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King  
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for  
Period Ending 1 September 1983 [ ]

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period. [ ]

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Contractual Provisions for Renewal: The Office of Logistics (OL) has developed two new provisions/clauses for contracts to ease the burden at the beginning of a fiscal year when uninterrupted service is required. The first provides for immediate renewal of the current year contract pending availability of funds, and the second, "Condition of Renewal," provides for immediate renewal at prior-year rates when a new General Schedule has not been negotiated by General Services Administration (GSA). [ ]

b. LIMS: OL is in the process of scheduling Technical Exchange Meetings between future LIMS users and representatives of the development contractor. These sessions will allow for an exchange of ideas concerning any level of detail regarding LIMS. They should provide an excellent opportunity for users to express their concerns/desires, and for the contractor to ask questions and obtain information necessary to assist in a clear definition of how LIMS should be designed to meet our needs. [ ]

c. Inspection of Satellite Systems: OL was tasked with an inspection of a satellite communications system located in lot storage at [ ] Depot. The cases opened were found to have moisture damage on the system's racks and its accessories. Since there are six more systems stored at [ ], a TDY trip has been planned for the week of 29 August through 2 September. Inspections will be made with representatives from [ ] and other Agency personnel. Repacking will be required after inspections have been made. [ ]

[ ]  
S E C R E T

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d. Repaving Project - [ ]: The repaving program is in full operation again after GSA received notification that additional funds have been approved to continue the program. Removal of sludge and backfilling with a one-foot layer of gravel, in some instances with six-foot layers of landfill, is underway. Hopefully, pouring of concrete can begin within two weeks. [ ]

e. Training Building Addition [ ] Public bid opening for the construction of the Training Building Addition at [ ] was conducted by OL on 30 August 1983. The bids ranged from a low of \$297,650, including additives, to a high of \$516,089, also including additives. The government estimate for this effort was \$416,700. Award is pending further verification and qualifications of a low bidder. Expect award within two weeks. [ ]

f. Destruction of Tapes: On 24 August 1983, approximately 1,440 tapes from the Office of Data Processing were delivered to Sparrows Point for destruction. [ ]

3. Significant Events Anticipated During the Coming Week:

None. [ ]

Daniel C. King